



## Directions for submittal of digital images

Submittal must be made on CD's only (no email submissions). Any image submitted must accurately represent the body of the artist's work to be exhibited and not show any mat or frame.

- **File Format:** Digital files must be JPG (jpeg) and PC compatible. No other format will be accepted.
- **File size:** Digital files should be sized to 900 pixels on the longest side, resolution 300 ppi (dpi).
- **File Name:** Use the format, artist's last name, hyphen, and title of the submission (e.g., lastname-title.jpg). Please do not use quotations, periods, or spaces in file names.
- **CD submittals:** CD must contain the artist's name on both the actual CD and the case. Write the entry title(s) and your name directly on the front of the CD with a permanent felt tip pen. Please include your email address on the case. You may submit more than one entry on a CD. CD's will not be returned.
- **Tips:**
  - "From Finished Artwork to CD, Preparing Digital Entries for Shows" provides complete instructions on taking photos and transferring them to a CD <http://www.pastelsocietyofamerica.org/FromFinishedArtworktoCD.pdf>
  - Be certain to check the images saved to your CD for their quality.
  - Be certain to rename the image using the "file name" instructions above and to label your CD.

Have questions? Send an email to: [SierraPastelSociety@Yahoo.com](mailto:SierraPastelSociety@Yahoo.com) .